

CARD (Career Alumni Resource Database) System Volunteer Sign up Sheet.

Alumni volunteers and/or job seekers may sign up or ask questions by email at career@sjfc.edu or csullivan@sjfc.edu.

Participation Guidelines:

- By signing up for the system, alumni are invited to sign up for a variety of volunteer services to fellow St. John Fisher College alum and current students. We recommend that alumni in the midst of a job search opt out of these services until settled into a job. Your information may be changed at any time when you log in.
- The database is password protected and managed by the Career Center and Alumni Relations. Select faculty members are also authorized to provide passwords to students. The database may be utilized by students and alumni only for academic research, internship or job searches.
- All parties utilizing the database are encouraged to prepare questions in advance, have clear objectives identified for each contact and respect the choices Alumni have made regarding the topics they have volunteered to address.

Alumni Profile information requested:

NAME:

CLASS YEAR (OR IF NOT FISHER COLLEGE ATTENDED):

MASTER'S:

UNDERGRADUATE MAJOR:

MINOR OR CONCENTRATION:

COMPANY:

INDUSTRY:

PROFESSION:

JOB TITLE:

CITY, STATE:

EMAIL ADDRESS:

NOTES/SPECIAL INSTRUCTIONS:

Volunteers may opt in/out of providing mentoring on:

Resumes (review of Career Services approved resumes)	___ Yes	___ No
Networking	___ Yes	___ No
Internships	___ Yes	___ No
Cover Letters	___ Yes	___ No
Full-time employment	___ Yes	___ No
Mock Interviews	___ Yes	___ No
On-campus recruiting	___ Yes	___ No
Company Research	___ Yes	___ No
Industry research	___ Yes	___ No
Professional Contacts	___ Yes	___ No
Guest Speaker (In classes or events related to major)	___ Yes	___ No
Relocation Opportunities	___ Yes	___ No
Shadowing (hosting student(s) at worksites to learn about careers)	___ Yes	___ No
Opt out of system for now (not be seen by others)	___ Yes	___ No

Alumni select a 6 digit PIN _____

Thank you for volunteering with the St. John Fisher College CARD system. Please call 385-8050 or email career@sjfc.edu with any comments or suggestions.